



## Show Notes Template

**Date:**

**Name of show:**

**Episode title and number:**

**Brief summary of show:**

*Your summary should be no more than 200 words; a 3-4 sentence summary is all you need. Writing more than 200 words can overwhelm the reader and cause them to skip over this section. If you are interviewing a guest, include a brief introduction here.*

**Bullet points of key topics & time stamps:**

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**List of resources mentioned in episode, suggested reading & social media handles:**

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**Calls to action:**

- *Invite readers to sign up to your email list*
- *Promote sign up for e-courses*
- *Share social media handles*
- *Include a shareable link of your podcast*