PODCAST SHOW NOTES

Basic show notes template//
(Summary, bullet points, and CTAs)

Date:
Name of show:
Episode title and number:

Brief summary of show:
Your summary should be no more than 200 words; a 3-4 sentence summary is all you need! Make sure to include SEO keywords including names of your guests.

Bullet points of key topics & time stamps (can also include episode transcripts here instead):

- Topic #1 [timestamp]
- Topic #2 [timestamp]
- Topic #3 [timestamp]

List of resources mentioned in episode, suggested reading & social media handles:

- Resource Link #1
- Resource Link #2
- Resource Link #3

Calls to action:

- Invite readers to join your email list
- Share sign up for e-courses
- Share social media handles
- Include a shareable link of your podcast