

**Podcast Script Template**

**Sponsor message**

**Intro:*****Duration: ( \_\_\_)***

* *Set the stage for your episode. Include details that set up your episode’s theme. State podcast name, why your show exists, who you are, etc.*

***Opening music jingle & sound effects***

***[Lead into episode’s content]***

***Topic 1:******Duration:( \_\_\_ )***

1. *Main point*
2. *Supporting point*
3. *Supporting data*
4. *Supporting quote*

**Segue***(can be a sound effect, short musical clip, or a phrase)*

***Topic 2:******Duration:( \_\_\_ )***

1. *Main point*
2. *Supporting point*
3. *Supporting data*
4. *Supporting quote*

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***Topic 3:******Duration:( \_\_\_ )***

1. *Main point*
2. *Supporting point*
3. *Supporting data*
4. *Supporting quote*

**Segue**  *(can be a sound effect, short musical clip, or a phrase)*

**Outro:*****Duration:( \_\_\_ )***

* *Closing remarks (summarize episode themes)*
* *Call to actions*

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**Closing music jingle/sound effects**